



***POST-SECONDARY ENROLLMENT
OPTIONS PROGRAM***

as provided for in
SENATE BILL 140

**2012-2013
Guidelines and
Enrollment Packet**

Revised 12/11

HIGH SCHOOL STUDENTS (9-12 Grade)
POST SECONDARY ENROLLMENT OPTIONS PROGRAM

as provided for in SENATE BILL 140

The purpose of the Post-Secondary Enrollment Options Program is to provide high school students (9th – 12th grade) who are intellectually and socially capable of doing college work with an additional education option. The program is intended to complement rather than replace high school preparatory curriculum.

- I. High school guidance counselors must advise students and parents of the advantages and disadvantages of participation in the program prior to the student applying for entry into the program. In addition, high school guidance counselors are responsible for explaining the equivalency, or lack of equivalency, of a given course at Northwest State Community College in meeting high school graduation requirements.
- II. Students must submit the following items as part of the PSEO Program Packet:
 - a. PSEO Application
 - b. Intent to Participate
 - c. Guidance Counselor Verification
 - d. College Expectations
 - e. \$20 application fee
 - f. Official high school transcript
 - g. ACT (if not on High School transcript) and/or COMPASS scores

These items must be received by **June 1** of each year for fall semester enrollment and **December 1** for spring semester enrollment. Individual high schools may have earlier deadlines for completion. Please check with your guidance counselor for additional information.

- III. To qualify for the PSEO Program, students must meet the following academic criteria:
 - a. Freshmen and sophomores must have a minimum GPA of 3.5 on a 4.0 scale and juniors and seniors must have a minimum GPA of 3.0 on a 4.0 scale.
 - b. All students applying for the PSEO Program must also have minimum ACT subscores of **EITHER** a 18 in English, 21 in Reading, and 22 in Math **OR** have a minimum COMPASS score of a 69 in writing, 66 in reading and a 40 in Algebra **OR** a combination of the two.

The COMPASS test is scheduled online at www.northweststate.edu. Students are eligible for one COMPASS retest per academic year. A \$20.00 retesting fee is required at the time of retesting.

- IV. A PSEO Pre-Advising workshop for qualified PSEO students will be facilitated by the Student Resource Center before courses can be scheduled. The student will receive a letter from the Student Resource Center after all qualifications are met. This letter will outline the dates and times of the PSEO Pre-Advising workshop and how to register for the workshop.
- V. Students may not enroll in any specific college course through the PSEO Program if the student has taken high school courses in the same subject area as that college course and has failed to attain a cumulative grade point average of at least 3.0 on a 4.0 scale, or the equivalent, in such completed high school courses.
- VI. Students wishing to enroll in any developmental courses while a high school student will need to pay for the course. PSEO funds cannot be used to enroll a high school student in developmental courses. PSEO students are encouraged to enroll in courses that they are academically ready to complete.
- VII. Students enrolling in the program will be subject to the same policies and procedures, academic practices, and grading standards as all other Northwest State Community College students. A minimum of 2.0 Semester GPA must be maintained for continuation in the PSEO program.
- VIII. Please be advised that a student or a student's parent will reimburse the state for the amount of state funds paid to a college for a course in which the student is enrolled under this chapter if the student does not attain a passing grade in that course. Passing grade for NSCC is "D" or higher.



PSEO Application for Admission

Please submit:

1. Completed PSEO application packet
 - a. PSEO Application
 - b. Intent to Participate
 - c. Guidance Counselor Verification
 - d. College Expectations
2. \$20 application fee
3. Official high school transcript

PSEO DEADLINE FOR FALL SEMESTER IS JUNE 1

PSEO DEADLINE FOR SPRING SEMEMSTER IS DECEMBER 1

Please print information clearly with blue or black ink.



1. I plan to enroll: Fall (August) Spring (January) Year _____

2. Full Legal Name: [Grid] LAST First M.I.

3. Other last/maiden names used: [Grid]

4. Permanent Mailing Address: [Grid]

5. City: [Grid] State: [Grid] Zip: [Grid]

6. Social Security Number: [Grid] - [Grid] - [Grid]

7. Birth date: [Grid] Month Day Year

8. Gender: Male Female

9. Phone: [Grid] County: [Grid]

10. Country of citizenship: U.S. Other (specify) _____
(For other, please complete Immigration Status below)

Immigration status in the U.S. (Please attach a copy of your Visa or Permanent Resident card): F-1 Student Permanent Resident Other

11. Have you resided in Ohio for the last 12 consecutive months? Yes No If no, in what state did you reside? _____

12. (optional) Are you Hispanic and/or Latino? Yes No

13. (optional) Ethnicity: American Indian or Alaska Native Asian Black/African American Pacific Islander White

14. How did you find out about Northwest State Community College: _____

15. Selective Service Number (required from males age 18-26): [Grid] - [Grid] - [Grid]
***Go to www.sss.gov to retrieve your number

16. _____ Relationship _____ Phone _____
Emergency Contact

17. High School Attending: _____ City: _____ State: _____

18. Year of High School Graduation: _____



Applicant Signature (required): _____ Date: _____

I certify that the information on this application is accurate and I understand that I will need to request my official high school transcripts to complete the admission and financial aid process. It is the policy of NSCC that no person shall be subject to discrimination in any relationship to the College because of race, age, color, sex, religion, disability, national origin or veteran status.

Northwest State Community College Admissions Office • 22600 State Route 34 • Archbold Ohio • 43502
Phone: 419-267-1320 • Fax: 419-267-5587 • Online: www.northweststate.edu

STATEMENT OF INTENT TO PARTICIPATE

High school students who possess excellent academic achievement, advanced academic skills and the maturity to succeed in a college environment may be admitted to Northwest State Community College.

Please be advised that a student or a student's parent will reimburse the state for the amount of state funds paid to a college for a course in which the student is enrolled under this chapter if the student does not attain a passing grade in that course. Passing grade for NSCC is "D" or higher.

Name:

LastFirstMiddle Name

Indicate under which option you will be enrolling:

- A. I wish to receive college credit only. Under this option I am responsible for tuition and fees as established by Northwest State Community College and must pay for text books and materials. No financial aid will be available.

- B. I wish to receive both college credit and high school credit. Tuition, fees, textbooks, and materials are provided at public expense. All textbooks are the property of the college and must be returned to the bookstore at the end of the semester. Failure to return the book(s) means either I cannot get book(s) for the next semester or I will be billed for the cost of the book(s). In addition official transcripts will be held until resolved. If, after high school graduation, I enroll at Northwest State Community College, full credit will be awarded for courses successfully completed at Northwest State Community College.

Public Law 93-380, Section 513, "Family Educational Rights and Privacy Act 1974" requires that we have parental permission, or student permission if student is 18 years of age, to release information.

I authorize Northwest State Community College to discuss my information related to my application, admission status, and academic progress at Northwest State Community College with my parent(s) or guardian and high school personnel. If requested, by the parent(s) or guardian, these discussions shall occur during a face-to-face meeting on the Northwest State campus in Archbold with the student, parent(s) or guardian being present. In addition, I authorize Northwest State Community College to release a copy of my schedule of classes and an official transcript to my high school district, parent(s) or guardian, and to the Ohio Superintendent of Public Instruction each semester that I am enrolled in the Post Secondary Enrollment Option Program.

I am applying for admission to Northwest State Community College under the College Option Program and certify that the above information is true. I understand that I must have parental authorization and that my eligibility for admission will be determined by high school grade point average and assessment evaluations.

Student Signature

Date

Students less than 18 years of age must have parental authorization: _____
Parent Signature

**MUST BE COMPLETED BY THE GUIDANCE COUNSELOR
AND RETURNED WITH THIS APPLICATION
TO THE POST SECONDARY ENROLLMENT OPTION PROGRAM**

Student _____

High School Name _____

Social Security Number _____

O.R.C. 3365.01 (F) A REQUIREMENT THAT A STUDENT MAY NOT ENROLL IN ANY SPECIFIC COLLEGE COURSE THROUGH THE PROGRAM IF THE STUDENT HAS TAKEN HIGH SCHOOL COURSES IN THE SAME SUBJECT AREA AS THAT COLLEGE COURSE AND FAILED TO ATTAIN A CUMULATIVE GRADE POINT AVERAGE OF AT LEAST 3.0 ON A 4.0 SCALE, OR THE EQUIVALENT, IN SUCH COMPLETED HIGH SCHOOL COURSES.

To comply with this new requirement, the following guidelines are offered:

1. When determining the cumulative grade point average per subject area, use the grades up through and include the last semester completed at your school.
2. Report the grade point average on this form in either a letter grade or GPA, whichever is the practice in your school district and is of the most benefit to the student.
3. It is only necessary to figure the letter grade or GPA once a year. You may choose to refigure the letter grade or GPA a second time, midway during the year, if it is to the benefit of the student.
4. When figuring the letter grade or GPA, only include the high school course work the student has completed. No college courses completed are figured into the student's letter grade or GPA.

Please indicate the letter grade or cumulative grade point average for the student in the following areas:

English Language Arts _____

Mathematics _____

Science _____

Social Studies _____

Business/Technology _____

Foreign Language _____

Guidance Counselor Signature _____



College Expectations for Students Under 18

I, as a student of Northwest State Community College, understand:

- The College does not provide extraordinary protection for the student who is a minor.
- The College does not filter or monitor the computers on our campus.
- The Class subject matter may contain provocative content.
- The FERPA (Family Educational Rights and Privacy Act) rights belong to the student.

Student Signature

Date

Students less than 18 years of age must have parental authorization:

Parent Signature

Date